



# **CITY OF SAN ANTONIO**

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SAN ANTONIO TEXAS 78283-3966

May 16, 2008

**Phil Hardberger**  
Mayor

**Jennifer V. Ramos**  
Councilwoman, District 3

**Delicia Herrera**  
Councilwoman, District 6

**Louis E. Rowe**  
Councilman, District 9

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Councilwoman, District 1

**Philip A. Cortez**  
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**Sheila D. McNeil**  
Councilwoman, District 2

**Lourdes Galvan**  
Councilwoman, District 5

**Diane G. Cibrian**  
Councilwoman, District 8

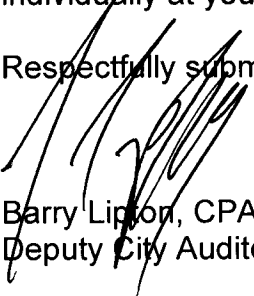
Mayor and Council Members:

SUBJECT: Lease Management Audit Report

We are pleased to send you the audit report of lease management in the Departments of Asset Management and Downtown Operations. This audit began in August 2007 and concluded with an exit meeting with department management in March 2008. Management's response is included in the Appendix of the report, which states acceptance of the three recommendations made in the audit report. The Departments of Asset Management and Downtown Operations should be commended for their cooperation and assistance during this audit.

The Office of the City Auditor is available to discuss this material with you individually at your convenience.

Respectfully submitted,

  
Barry Lipton, CPA, DABFA  
Deputy City Auditor

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